M/S. Al Khair Enterprises
House No. F-825, B-7,
Satellite Town,
Rawalpindi -Pakistan

DEMAND LETTER

Dear Sir,

We are pleased to inform you that, we are in need of the following workers from Pakistan to our organization on the following terms and conditions:

SN	Category	Reqd. No.	Nationality	Monthly Salary
1		Nos	Pakistani	
2		Nos	Pakistani	
3		Nos	Pakistani	

TERMS & CONDITIONS

1. Period of Contract : __ years
2. Place of Employment : (Country)
3. Probationary Period : ___ months
4. Working Hours : __ hours per day / __ days a week
5. Overtime : Will consider after normal working hours
6. Accommodation & Transportation : Provided by the company
7. Food :
8. Air Ticket :
9. Medical and Insurance : As per (Country) Labour Law
10. Annual Leave : Thirty (30) days paid annual leave can be availed upon completion of one year of service
11. End of Service Benefits : As per (Country) Labour Law
12. Provision in regards to disposal of transportation to Pakistan of dead body of the immigrant will be followed as per (Counrty) Labour Law

Kindly note that the candidates should be young, qualified and willing to work hard with minimum __ years experience in similar field.

Yours truly,

For

Date: _____

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENT THAT WE M/s. _____P.O.
Box: _____**, (Country)**, authorize **M/s. Al Khair Enterprises, House No. F-825, B-7,
Satellite Town, Rawalpindi, Pakistan**, to be our true and lawful attorney agent in
Pakistan, in respect of handling all the affairs concerning recruitment of workforce from
Pakistan and to transact the following acts and deeds on our behalf.

We also authorize our agent for handling all recruitment formalities, acts as well as
deposit of registration fees with the protector of Immigration and to sign all the necessary
documents required by the said office in connection with the recruitment of person,
arrangement of their passports, professional tests, health examination and to sign the
employment contract and to arrange their travel documents.

In witness whereof we have executed this deed on this ___ day of _____ 20___.

Sincerely yours,

For _____